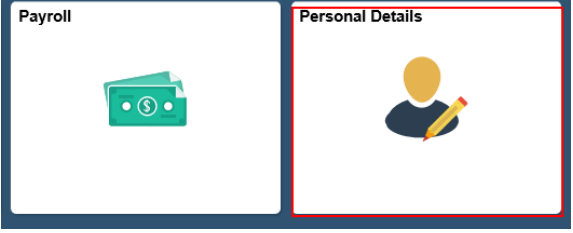
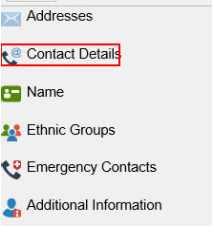
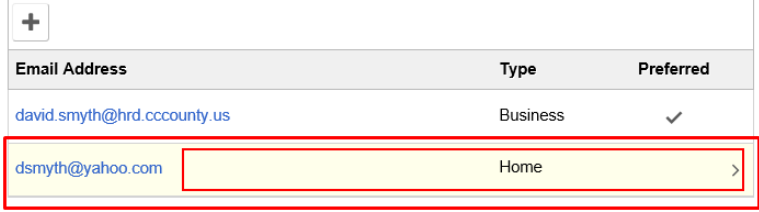
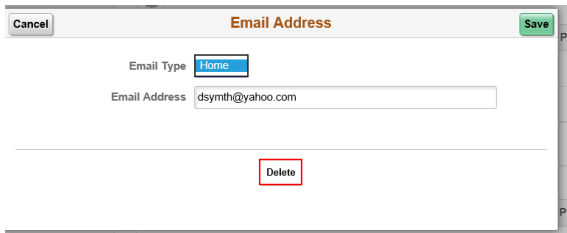
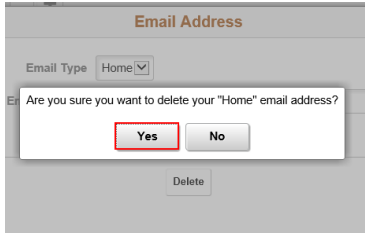
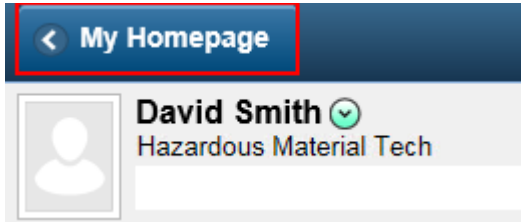




## Deleting an Email Address

Step	Action
1.	<p>Click the <b>Personal Details</b> tile.</p> 
2.	<p>Click the <b>Contact Details</b> link.</p> 
3.	<p>The <b>Information</b> panel now displays your contact information: phone numbers and email addresses.</p> <p>You currently have 2 email addresses stored in the system: a business email and a home email. Your email is marked as your preferred email. You cannot edit or delete this email. It must be your preferred email.</p> <p>For this example, you will delete your home email, dsmyth@yahoo.com.</p>
4.	<p>Click the row in the <b>Email</b> grid containing your home email, dsmyth@yahoo.com.</p> 
5.	<p>The <b>Email Address</b> dialog page displays with information for your home email address.</p> <p>For this example, you will use the <b>Delete</b> button to delete this address.</p>



Step	Action
6.	<p>Click the <b>Delete</b> button.</p> 
7.	<p>Click the <b>Yes</b> button.</p> 
8.	<p>Notice the system issues a message across the top of the page indicating that you have successfully deleted your home email address.</p> <p>Also notice that the <b>Email</b> grid now lists one email--your business email address and that this address is marked as your preferred email address.</p>
9.	<p>Click the <b>My Homepage</b> button.</p> 
10.	<p><b>End of Procedure.</b></p>